

COCA-I Gold Ribbon Self-Assessment

Guidelines:

The intent of guidelines is to educate COCA member organization staff and volunteers regarding medical and psycho-social best practice principles when planning and operating a pediatric oncology camp program.

In the development of these guidelines the COCA Gold Ribbon Committee acknowledged that member organizations operate in creative and diverse ways. Even though the common thread of COCA camps is providing care and support to children with cancer, programs include adolescent/young adult survivors, siblings and families in their community of supportive care. In addition, programs use one or a combination of delivery models to achieve their outcomes from traditional overnight resident camps, day camps, family camps, travel/excursion camp and in-hospital recreational-therapeutic experiences as well as a variety of duration.

Similarly, COCA organizations find creative locations in which to provide activities. Some programs own their facilities, some rent or lease facilities with or without program staff, while other camps use donated facilities, hotels, and resorts or utilize government owned parks and wilderness lands.

These guidelines are not intended to be a “how-to” guide for the operation of a pediatric oncology camp, but instead are intended to help guide camp organizations to educate themselves in vital areas specific to their setting, population and pediatric oncology practice and to document their policies and procedures in providing beneficial and safe medical and psychosocial experience for their camp.



Gold Ribbon Self-Assessment Guidelines 2021 Statement of Compliance



Statement of Compliance for: (Camp Name)_____

1. I hereby concur with the COCA-I Gold Ribbon Self-Assessment Guidelines as set forth by the Children's Oncology Camping Association, International.
2. I hereby confirm the camp I represent (my camp) is operating under the applicable federal, state, and local laws, codes and regulations, and that all required permits and licenses have been obtained. The compliance with legal requirements of the jurisdictions within which a camp is located is the responsibility of the camp; enforcement is the responsibility of the appropriate government official. Where the COCA-I Best Practice Operation Standards require higher performance than the legal requirements, a camp must comply, and maintain compliance, with the COCA-I Best Practice Operation Standards to remain as a COCA-I Gold Ribbon Status camp.
3. I affirm that my camp continues to meet the guidelines as in the current COCA-I Gold Ribbon Self-Assessment Guidelines.
4. Upon being awarded COCA-I Gold Ribbon Self-Assessment Status, my camp will receive from COCA-I a limited, terminable, non-exclusive license to use the COCA-I Gold Ribbon Camp logo for my camp. I acknowledge that my camp's ability to use the COCA-I Gold Ribbon Camp logo shall automatically and immediately terminate if my camp ceases to be eligible for COCA-I Gold Ribbon Camp Status.
5. I understand my camp's right to use the COCA-I Gold Ribbon Camp logo or any other COCA-I trademark is conditioned upon my camp being a member in good standing of the Children's Oncology Camping Association, International, my camp's completion and delivery to COCA-I of a signed Statement of Compliance, and COCA-I's confirmation that Gold Ribbon Camp Status has been earned by my camp. I further understand that my camp may not display or use the COCA-I Gold Ribbon Camp logo or any other of COCA-I's trademarks if:
 - a) My camp has not paid the necessary fees for COCA-I membership status;
 - b) A legal representative of the camp has not signed and returned this Statement of Compliance; COCA-I Gold Ribbon Camp Status has never been earned or has been removed for any reason; or
 - c) Upon notice from COCA-I, my camp fails to promptly cease any use of the COCA-I Gold Ribbon Camp logo or any other COCA-I mark.
 - d) My Camp acknowledges that all use of the COCA-I logos or marks inure to the benefit of COCA-I.

It is a **STRONG RECOMMENDATION** of the COCA –I Gold Ribbon Committee that in addition to COCA-I Self-Assessment Guidelines process, each camp should hold accreditation from a camping industry association and meet or exceed all local, state/provincial and governmental regulations in the following areas:

Camping Industry Best Practices-

- **Business Operations**
- **Human Resources**
- **Facility Operations**
- **Transportation**
- **Program Design & Delivery**

Not For Profit Industry Best Practices-

- **Governance**
 - **Finance & Accounting**
- **Human Resources**
- **Volunteer Management**

I have reviewed COCA-I's Gold Ribbon Self-Assessment Guidelines and I do hereby affirm that my camp meets the requirements established in the Statement of Compliance above. I further affirm that my camp adheres to all of the current applicable guidelines for COCA-I Gold Ribbon Camp Status under which it was last awarded. On behalf of my camp, I wish to continue the COCA-I Gold Ribbon Camp Status.

I understand and agree, on behalf of my camp, that COCA-I Gold Ribbon Camp Status is subject to my camp's continued compliance with the requirements of this Statement of Compliance.

I represent and warrant that I have the necessary authority to execute and agree to all of the terms of this Statement of Compliance on behalf of my camp.

To maintain ongoing COCA-I Gold Ribbon Camp Status, I attest with my signature below, that another Camp representative (Staff or Board Members) and the Medical Director of the applicant camp have reviewed and agree to all the terms of this Statement of Compliance.

Representative of Camp :

Date: _____

Print Name

Signature

Title