

Seeking Director for Camp Agape Northwest

Camp Agape Northwest, a philanthropic ministry of the Greek Orthodox Philoptochos chapters of the Pacific Northwest, has provided a fun filled week of summer camp to families who have a child diagnosed with cancer for over 23 years. Camp Agape Northwest is located at the beautiful and pristine All Saints Camp on Raft Island in Gig Harbor in Washington state and takes place annually in July.

Under the direction of the Camp Agape Northwest (CANW) Board, the CANW Director will work with staff, volunteers, and the camp board to facilitate a safe and nurturing week of summer camp for pediatric oncology families. This camp is designed to provide children with cancer and their immediate family members a relaxed, stress free, fun filled summer camp experience. The week of camp is provided to camp families at no-cost. Camp Agape Northwest is unique in the way that it provides for the entire family. Each child is paired with a buddy and parents are given time to connect and be together.

This is a stipend position which requires the director to be on-site 24 hours a day for the 8 days (from Saturday to Saturday) during which Camp Agape Northwest takes place. In addition it is expected that the director participates in board meetings and meets regularly with the executive board, program team, volunteer leadership team, and medical team in order to ensure camp is organized, coordinated, and runs smoothly. We expect that an average of 10 hours a week will be spent working in this position, including time at camp. It can be expected that these hours will be unevenly distributed, with the most hours being used during the months leading up to, and during the week of, camp.

You will be joining a strongly-established organization that has touched more than 200 families experiencing cancer. We are rooted in the mission of the Greek Orthodox women's philanthropic society and have a strong group of volunteers of diverse ages, faiths, and backgrounds. This includes many returning past campers and in 2019, nearly half of all volunteers had volunteered for ten years or more.

The ideal candidate will:

- Understand the impact of childhood cancer on the entire family.
- Have a high degree of empathy for individuals and families who are going through unique situations
- Be an effective communicator who can have productive, constructive, and inspiring conversations with camp leadership, volunteers (15 years and older), and camp families.
- Be comfortable working in a faith-based environment and with members of the Greek Orthodox faith.
- Have a high level of attention to detail and strong organization skills
- Demonstrated success in fostering strong relationships
- Be flexible and have the ability to anticipate challenges and manage crises.
- Have experience managing a budget
- Be physically able to sleep in a tent, walk around 17 acre property, including inclines, and lift heavy loads as needed.

- Pass a federal background check and be well versed in child protection best practices

Responsibilities of the position include:

- Working with the program team, develop an annual camp program theme for children with cancer, their siblings and parents ensuring a safe and quality experience.
- Ensure that programs and activities are appropriate to the camper population with final approval of plans; implement approved schedule
- Oversee the daily operation of camp to ensure adherence to all state and federal regulations, compliance with all CANW policies and procedures, and American Camp Association standards.
- Monitor budget for camp operations to ensure expenses are within set parameters
- Oversee volunteer camp staff by providing training, direction and evaluating performance; provide effective coaching and mentoring
- Provide feedback for annual report on all aspects of the camp program including recommendation for future budget appropriations.
- Taking on and delegating new tasks as they arise.

Desired Qualifications

- A Bachelor's degree in child development, education, social work, or related field or equivalent experience
- Strong computer skills and competency with Microsoft Office software and Google Drive.
- A minimum of five years experience leading volunteers or equivalent experience.

Application Process

Please send cover letter, resume, and questions to:

headchair@campagapenw.org

Applications must be received by September 1, 2020.