



Chief Executive Officer – Camp Quality USA

Camp Quality USA is a national pediatric oncology camping and support organization, with 17 locations in 13 states.

Summary: The Chief Executive Officer provides primary leadership for the organization in accordance with its mission. Under the oversight of the Board of Directors (the Board), she/he provides vision and direction for the organization, and also manages operations.

Qualifications/Experience

People management (volunteer and paid staff, experience managing managers, knowledge of personnel regulations and practices)
Insurance/risk assessment knowledge
Strong computer/technical capability
Excellent verbal and written communication skills
Proven fundraising results
Experience with organizational growth/transition
Board development/recruitment/development experience
Strategic planning
Pediatric oncology/summer camp program background preferred

Essential Duties and Responsibilities

- Administration: Manages all legal and policy matters.
- Fundraising: Leads all aspects of joint or national fundraising activities.
- Relationships: Develops and maintains relationships with hospitals and major partners.
- Board Development: Assists board in its functions, including an annual evaluation.
- Strategic Planning: Assures that a strategic plan is in place and executes against that plan.
- Human Resources: Directs all human resources functions, hiring and evaluating employees.
- Finance: Monitors the organization's financial condition and manages external audit.
- Programs & Services: Provides leadership in assessing and evaluating oncology camp programs that meet the needs of children and families.
- Marketing & Communications: Serves as official spokesperson for the organization and ensures implementation of an annual marketing/communication plan.

Work Environment/Expectations/Benefits

CEO will work from home. Travel to local camp locations is expected throughout the year.

Midwest location with reasonable airport access required.

Simple IRA with match available. No health insurance provided.

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